

Durham County Local History Society

Journal Editor

The Society needs to appoint a new Journal Editor due to the retirement of our Joint Journal Editors, who have undertaken the job for the last 30 years.

The Society's Journal is produced annually and sent free to members. It is printed as a booklet at A5 size with a glossy card cover and is normally about 100 pages long.

The Journal Editor's post is an honorary one and the Editor is a member of the Society's governing Council. In view of this the Editor must be or become a member of the Society. As in the past, the Society would welcome proposals for job sharing.

The job requires a keen interest in local history and an ability to perform the following tasks (training can be provided) :

- Liaison with contributors and determining the content of each issue
- Editing articles for content, style and illustrations (see *Notes for Contributors* on the DCLHS website).
- Liaison with the Secretary on Society information to be contained in the Journal and numbers to be printed.
- Liaison with Book Designer.
- Liaison with Printer and checking Proofs

The Secretary deals with the distribution of finished Journals to members etc. He keeps a stock of copies for sale and for distribution to newly joined members of the Society.

If you are interested in receiving further details please contact the Society

either through our Website : www.durhamweb.org.uk/dclhs

or you can contact the Secretary, Dr John Banham, direct :

e-mail : jdbdclhs@gmail.com

tel. 01388 816209